TRINDEL INSURANCE FUND

Annual Loss Prevention Evaluation

County				Date
1. Dedicated Loss Prevention Employee, at least 20 hrs. per week.				***/ 20***
Loss Prevention Employee(s)				
Jul.	Oct.	Jan.	April	
Aug.	Nov.	Feb.	May	
Sept.	Dec.	Mar.	June	

	Agendas for Trindel Loss Prevention Staff visits.
	Safety Committee/Department Safety Representative meeting attendance.
	Employee safety meeting attendance.
	Conducting employee Loss Prevention Training.
	Coordination of Safety and Loss Prevention Training.
	Maintenance and revisions of County Wide IIPP.
	Complete incident/hazard & worker injury investigation to root cause.
	Loss Prevention Specialist Training Meeting attendance.
	Conducting annual worksite inspections with dept. DSRs.
	Conducting DSR training.

What would you like to do or be able to do in the coming year to improve your Loss Prevention Program?	

Comments:

2. Injury and Illness Prevention Program/Code of Safe Practices/Policies	***/ 10***

IIPP		
	Required Components	Comments
	Table of Contents	
	County policy statement and named responsible person.	

	Responsibilities of managers, supervisors and employees.	
	Scheduled semi-annual workplace hazard inspections.	
	Compliance procedures	
	Workplace safety communications.	
	Code of safe practices for all employees.	
	Training in safe work practices	
	Documentation - training, inspections, hazard abatement and employee safety communications	
Policy Review		
	Heat Illness Plan	
	Workplace Violence/Security/Lockdown	
	Hazardous Communication	
	Emergency Action Plan	
	Driver/Vehicle Policy	
	Confined Space Policy	
	Volunteer Policy	
	Heat Illness Plan	
Documentation		
	Safety meeting rosters	
	Workplace safety inspections	
	Employee safety & LSTP training	
	I/H reports / Hazard abatement	
	I/H Investigation to root cause	
	Training Records	
Comments:		

3. IIPP Effectiveness - Employee/Supervisor Interview (10 points)	***/ 10***

Employee interview questions:	
1. What is the purpose of the County Wide Safety Committee?	
2. What was the topic of your last safety meeting?	
3. Who is responsible for employee safety in your County?	
4. Please show me a copy of your department's code of safe practices.	

5. **(Road / Public Works)** I'm on the road department chip seal crew. I am sweating profusely, pale and am complaining of being nauseous and dizzy. <u>What are you going to do?</u> **(Other Departments)** I am an out of control client. I am in a rage screaming at you and have threatened you and the staff in your department. I refuse to leave and you are in fear for your physical welfare. <u>What are you going to do?</u>	
Dept. Head Department	1. 2. 3. 4. 5.
Dept. Head Department	1. 2. 3. 4. 5.
Employee Department	1. 2. 3. 4. 5.

Employee Department	1. 2. 3. 4. 5.
Employee Department	1. 2. 3. 4. 5.

Section 3 Overall comments:

4. Regular Monthly Employee Safety Meetings (15 points)	/ 15

Department Head Attendance	Maximum 5 points			
# Departments x 12 (+12 per road dept. district)	Meetings attended	% Meetings	Total D.H Points	
Department Safety Meetings	Maximum points 10			
# Safety Meetings x 12	Meetings held	% Meetings	Total Emp. Points	Total points

Comments:

5. ***Leadership Supervision Training Program (20 points)***					***/ 20***
# Supervisors	Classes Completed	Required Classes	% Classes Completed	20 x % = Points	
Comments:					
6. No Outstanding Identified Workplace Hazards. (5points)					***/ 5***
Comments:					
7. Timely Response to Trindel Administrative and Workers' Compensation Communications. (5 points)					***/ 5***
Comments:					
8. Participation in Trindel Loss Prevention Activities. (5 points)					***/ 5***
Comments:					
9. C.S.O.O.C. or C.J.P.A. or P.A.R.M.A. Conference Attendance. (5 points)					***/ 5***
Comments:					
10. Quarterly Loss Prevention Program Status Report to Member County Board of Supervisor.(5 points)					***5 /***
Comments:					
		TOTAL POINTS			***/ 100***

Overall comments:

Evaluation conducted by:
Gene Herndon
Signature:

Trindel Insurance Fund
Director of Loss Prevention Programs