Trindel Insurance Fund

Alpine - Colusa - Del Norte – Lassen – Modoc – Mono – Plumas - San Benito – Sierra - Trinity
A Joint Powers Authority Established in 1980
www.trindel.org

BOARD OF DIRECTORS
MINUTES
February 29, 2012
Hilton Arden West
2200 Harvard Street
Sacramento, CA 95815

Wednesday, February 29, 2012, 1:08 PM

A. Roll Call.

Voting Members & Alternates Present:
Rita Sherman - Mono (President)
Michelle McLelland – Alpine (Secretary) (arrived at 2:32pm)
Van Maddox – Sierra
Peter Huebner – Sierra
Peggy Scroggins – Colusa
Denise Carter – Colusa
Richard Egan – Lassen
Wendy Tyler – Trinity
Shelly Pourian – Trinity
Rich Inman – San Benito
Chester Robertson – Modoc

Members Absent:
Plumas County
Del Norte County

Others Present:
David Nelson – Staff
Gene Herndon – Staff
George Herndon – Staff
Andrew Fischer – Staff
Lacy Cusmano – Staff
Sarah Norrington – Staff
Lisa Mitchell – Staff
Sherri Adams – Tehama County
Pam Randall – Modoc
Nazi – Alliant (arrived at 1:12pm)
Mike Harrington, FCAS, MAAA, Director, Property and Casualty Actuarial Services with Bickmore Risk Services – (arrived at 1:15pm)

B. Approval of Minutes of November 3 & 4, 2011 and February 10, 2012 meeting.

Motion by Rich Inman and Second by Chester Robertson, to approve the November 3 & 4, 2011 & the February 10, 2012 minutes as presented, unanimously approved.

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C. Approval of: Register, Checks & Invoices between the dates of 9/01/2011 and 12/31/2011 pursuant to Bylaws Article XIV, Section 2.

Executive Director, David Nelson talked about the removal of the EAP users names as requested from last meeting. The Board decided to wait till later in the meeting to make a motion because they would like time to look over the checks and invoices.

Motion by Peggy Scroggins and Second by Wendy Tyler, to approve the Register, Checks & Invoices between the dates of 9/01/2011 and 12/31/2011 pursuant to Bylaws Article XIV, Section 2., unanimously approved.

AYES: Alpine, Modoc, Mono, Sierra, Trinity, Colusa, Lassen, San Benito
NOES: None
ABSENT: Del Norte County and Plumas County

D. Discussion/Direction: Review the Budget, Treasurers Report, Statement of Net Assets, Statement of Revenues Expenses and changes in net assets as of December 31, 2011.

Executive Director David Nelson explained how to read the statements and there was discussion on the Budget, Treasurers Report, Statement of Net Assets, Statement of Revenues Expenses and changes in net assets as of December 31, 2011. There was a request to bring trends on the Liability/Property claims to the next meeting.

E. Staff report on activities since the November 2011 Board Meeting.

Executive Director, David Nelson talked about:
- **What the Trindel office looks like since the last board meeting**
- **Visited some of the Trindel Counties**
- **Liability File Review & Worker Compensation File Reviews**

Director of Loss Prevention Program, Gene Herndon talked about:
- **Leadership**
- **Four trainings**
- **George is on the road on his own now**
- **Requiring an agenda from the county before going to the county**
- **Mega Meeting all in one week (Loss Prevention Specialists, Law Enforcement and Road Commissioners Meetings)**
- **Preparing for a big meeting in August (Loss Prevention Specialist Academy)**
- **San Benito search and rescue guidelines**
- **Preparing updates on the loss prevention evaluations**
- **Supervisor boot camp**

George talked about:
- **Visiting San Benito**

Director of Worker's Compensation Program Lisa Mitchell talked about:
- **Attended claims reviews**
- **Training at York**
- **Introductions for Sarah Norrington and Andrew Fischer**

There was discussion by the members on mid-year budget, major cut backs, volunteers and policies, Pers legislation, fingerprinting volunteers, management at will, court safety plans

F. Discussion/Adoption: 2012 -2013 premiums.

Executive Director David Nelson talked about premium costs, tail claims, Lexipol program, SIR.

There was discussion of who should pay Lexipol costs.

G. Acceptance/Rejection of the Annual Audit for the period ended 6-30-2011.

Executive Director, David Nelson talked about the Annual Audit and clarified on the transfers in and out.

Motion by Richard Egan and Second by Michelle McLelland, to Accept the Annual Audit for the period ended 6/30/2011, unanimously approved.

H. Discussion/Action: On Trindel employee disability insurance plan.

Executive Director, David Nelson talked about employees interested in getting disability insurance. Discussion was held on SDI, dental, vision and AFLAC policies.

I. Discussion/Action: Allocation of worker's compensation claims handling costs.

Executive Director, David Nelson talked about how the costs are split evenly between the Trindel Counties right now. Discussion was held on different ways to allocate the cost, to bring back 3 scenarios to look at for the next board meeting, time studies. The board decided to have this brought back in a couple of years leave it the way it is right now.

J. Discussion/Action: Update on the transition of the workers' compensation program.

Discussion was held on the transition of the workers' compensation program.

K. Discussion/Action: On setting workers' compensation self-insured retention level.

Mike Harrington, FCAS, MAAA, Director, Property and Casualty Actuarial Services with Bickmore Risk Services and Executive Director, David Nelson gave a presentation and Discussion was held on the different workers' compensation self-insured retention levels.

Motion by Michelle McLelland and Second by Chester Robertson, to set the worker's compensation self-insured retention level to 300,000.

AYES: Alpine, Modoc, Mono, Sierra, Trinity
NOES: Colusa, Lassen, San Benito
ABSENT: Del Norte County and Plumas County

L. Public Comment: Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.

No public comment.

M. Future Meetings: May 16, 17 & 18, 2012 in Alpine County

Adjourn. Date: February 29, 2012 Time: 6:17 PM

Respectfully Submitted by Executive Director, David Nelson